



**360: The Positive Care Center  
at UCSF**

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For ADAP and OA HIPP beneficiaries,

Thanks for taking the time to prepare your documents to bring to your ADAP and/or OA HIPP appointment.

**Please bring the following to your ADAP appointment...**

**1) A Photo ID**

- State ID, Passport, or School ID.

**2) Proof of Income:**

- **If you are currently working:** Please bring your last year's tax returns (included W-9 or schedule C) in addition to three months of pay stubs.
- **If you are currently disabled:** Please bring your annual award letter from Social Security or a bank statement showing your direct deposit. Also bring your taxes if you have income in addition to your disability benefits.
- **If you are currently unemployed:** If you are on unemployment insurance, please bring your most recent benefit statements. If you receive GA, please bring a statement showing your county benefits. If you have no benefits, please bring a letter of support from the person currently financially providing for you.

**3) Proof of California Residence**

- **If you have your own place:** A copy of your lease, mortgage statement, PG&E bill, water bill, garbage bill or cable bill in your name.

- **If you sublease or pay week to week:** A copy of a sublease agreement between you and the master tenant. A rent receipt will suffice if you stay at a weekly hotel.
- **If you are staying with family or friends:** A letter of support from your family member or friend stating their name, address, and that they are currently supporting you with housing.

#### 4) Insurance Cards:

- **Please bring in ALL your insurance cards** (private insurance card, Medicare, Medi-Cal, and/or Medicare D). All your cards are required for ADAP and must be obtained.
- **Please note:** ADAP is the payor of last resort and all Medi-Cal eligible patients must apply. If you currently have Medicare and have over \$2000 in assets, please bring proof of your assets (such as a current bank statement) so that you will not be required to apply to Medi-Cal.

#### 5) Labs:

- Your ADAP worker will be able to access your labs from the UCSF database. Please ensure that you have done your labs with a CD4 count and Viral Load within the past year. If you don't have your labs done at UCSF, please bring a copy of your most recent labs .

**\*\*\*\*\* If you are also enrolling in OA HIPP, please bring...**

- 1) Monthly Premium bill from Insurance
- 2) Covered CA enrollment paperwork including reported income and welcome letter (if applicable).
- 3) Most recent taxes.